



Advisory Committee Meeting

INFORMATION & ENGAGEMENT

September 20, 2023

6:30pm

York Town Hall

Attendees - *See attached sign in sheet.*

Action Items

1. **Committee: please review attached related plans and studies and add/comment as needed by November 15th.**

Agenda and Meeting Notes

- 6:30 pm Review of Last Meeting Summary and Materials
- 6:40 pm Existing Plan Review Discussion/Smart Growth Principles
 1. *Topics/Priorities in existing plan that are still relevant: Need for trails and recreation, transportation issues, community involvement and sense of community, small business development, get zoning/code online (e360), ag protection, housing needs.*
 2. *Topics missing from existing plan: Better data on transportation needs (grant applications denied for lack of data), better infrastructure, safe streets for all, community communication plan/network and maintenance, recruitment and retention of employees (teachers, businesses, etc.), economic vitality (need to identify locations, better definition of business and clarity in zoning, ag income diversification*
- 7:00 pm Related Plans/Studies, Existing Data, Data Needs
See Attached. Committee: please review and add/comment as needed by November 15th. Planners will make a matrix of related plans and studies to identify key and relevant information to guide and inform our comp plan update.

➤ 7:10 pm Community Engagement Draft Strategy

The Attached DRAFT strategy was discussed. A final strategy will be developed for approval to send to NYSDOS at the October Meeting.

➤ 7:30 pm Other Items/Next Steps/Action Items

Our next meeting kicks off our review of current conditions starting with demographics, economy and transportation. We will also review and approve the public engagement strategy and start planning our first public workshop.

Attachments/References

1. Sign in Sheet
2. Draft Related Plans and Studies
3. Community Engagement Strategy

END

TOWN OF YORK COMP PLAN UPDATE

ADVISORY COMMITTEE MEETING – INFO & ENGAGEMENT – SEPTEMBER 20, 2023

Name	Affiliation and Contact Information/Email Address/Phone Number		Present (Y)
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Leslie Hamilton	triplehfarmsny@gmail.com	585-737-2208	Y
Joe McIlroy	jmcilroy@yorkny.org	585-738-3207 PB Chair	Y
Davis Nagel	dgnagel@rochester.rr.com	585-243-3409	Y
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Barbara Johnston	bjohnston@labellapc.com	585-295-6636 Planner	Y
Jerry Deming	jerry.deming@valleyrailcar.com	Town Supervisor	

Existing Comp Plan Review Questions

1. In your experience and opinion, what aspects of the existing plan that are still most relevant and important to the Town of York? All/most of the Major objectives 1-7 still seem relevant to me. I am interested in discussing the pros and cons of York having several hamlets. Other notes/questions:

- a. How has the comp plan been utilized to date
- b. Regional issues still issues? Loss of prime ag soils, water pollution, incompatible adjacent land uses, traffic safety, inconsistent land development policies
- c. What sorts of changes since 2006 have been impactful?
- d. What date/where is the most current future land use map?
- e. How had developments since 2006 been consistent/inconsistent w plan?
- f. Where is the most current Future Land Use Map?
- g. Does the 2009 zoning law include all/most of the rec development standards?
- h. Any movement on trails, public recreation and open space projects?

2. What information, topics, and/or issues are missing?

- a. Renewable energy and climate resiliency
- b. updated census information and projections
- c. ecological services assessments
- d. land use changes/development since 2006
- e. new businesses or industries
- f. land use/land cover, connectivity
- g. analysis of conflicting land use and priorities
- h. updated mapping
- i. implementation tools/techniques
- j. what are the most important topics/issues and what analysis/studies are needed?

3. How does the existing plan address or NOT address Smart Growth? See principles below. – Many of the existing objectives are supportive of smart growth principles. Missing (perhaps) or could be strengthened:

- a. green infrastructure
- b. regional planning/coordination,
- c. transportation diversity,
- d. community collaboration/capacity
- e. clean energy and efficiency

SMART GROWTH PLANNING PRINCIPLES

- | | |
|--|---|
| a. Resiliency and climate resiliency | g. Green infrastructure |
| b. Mixed land use/sustainable land use - | h. Social diversity and integration |
| c. Housing opportunities | i. Regional planning and coordination, shared services |
| d. Economic development | j. Diversity in transportation |
| e. Community character and density | k. Public spaces and recreational opportunities |
| f. Clean energy and efficiency | l. Community and stakeholder collaboration and community capacity |

Town of York Plans and Studies

Town of York Comprehensive Plan – 2006

Analyzes existing conditions, sets goals and objectives, identifies issues and recommends actions relating to:

- Land use
- Residential Development
- Economic Development
- Resource Conservation
- Agricultural Resources
- Government Services and Facilities
- Transportation
- Recreation

Leicester York Water Supply Expansion Project - Final Report September 2022

Engineering report prepared for the Livingston County Water & Sewer Authority by CPL to address needs for improved supply, transmission, distribution and storage required to provide increased capacity and reliable drinking water to the municipalities impacted by the AkzoNobel salt mine collapse.

Town of York Open Space Survey Results

Summary of responses to survey conducted by the Town's Farmland and Open Space Committee.

Hamlet of Greigsville Transportation Plan (2018)

<https://www.livingstoncounty.us/DocumentCenter/View/12258/436471-Greigsville-Plan-Compressed-without-appendices>

Town of York Right to Farm Law

Established policy in support of agriculture. Reiterates provisions in NYS Agricultural Districts Law regarding nuisances, notifications to buyers of property and resolution of disputes.

Livingston County Plans & Studies

Livingston County Agricultural & Farmland Protection Plan

Prepared in 2006 by ACDS, LLC (Columbia, MD)

Livingston County Agricultural Districts

Farmland in the Town of York is In Livingston County Agricultural District #1.

Town of York Comprehensive Plan – Existing Plans & Studies

Livingston County Water Supply Study Update

An updated to the 1991 comprehensive water supply study documents improvements made between 1991 and 2020, identified needs for improvements and evaluated alternative implementation scenarios. The study recommends that the Town of York switch to a new source of water supply to provide necessary peak capacity and future demand.

Livingston County All Hazard Mitigation Plan 2022

<https://www.livingstoncounty.us/1428/All-Hazard-Mitigation-Plan>

Livingston County Housing Needs Assessment (2020)

<https://www.livingstoncounty.us/DocumentCenter/View/10416/Livingston-County-Housing-Needs-Assessment>

Regional Plans & Studies

1. NYS DOT Route 63 Corridor Study (2001)
2. Green Genesee Road Map
3. Genesee Countywide Resiliency Plan (2022)
4. NYS Open Space Plan
5. Genesee-Finger Lakes Regional Sustainability Plan (2013)
6. Genesee-Finger Lakes RPC 2021 Landuse Monitoring Report
<https://webgen1files.revize.com/geneseeny/Document%20Center/Archive/Regional%20Land%20Use%20Monitoring%20Report-2021.pdf>
7. Comprehensive Plans of Adjacent Municipalities
 - a. Caledonia, Avon, Geneseo, Leicester, Covington, Perry, Pavilion
8. Relevant Studies in Adjacent Municipalities
9. Climate Smart Farming – CCO
<https://climatestewards.cornell.edu/climate-smart-farming/>
- 10.

Town of York Comp Plan Update

DRAFT

Community Engagement Strategy

The Town of York, along with its planning team CC Environment & Planning and Labella, and in partnership NYS Department of State Smart Growth Planning Grants Program, is developing a Comprehensive Plan Update. The Plan will build upon the existing 2006 Comprehensive Plan by updating current context, reviewing recent, relevant plans and studies, and integrating Smart Growth principles into comprehensive goals, objectives, and strategies. The key to successful plan development and, more importantly, plan implementation is a creative and inclusive Community Engagement Strategy. The planning team will employ a variety of techniques to ensure that the plan is well informed by the community it is intended to serve and is well supported to support successful implementation.

Leadership

An Advisory Committee will guide development of the Comp Plan Update. This Team will be made up of stakeholder representatives including people who live, work and lead in the Town of York. Members will represent Town government, code enforcement, community, agriculture, and education. The Advisory Committee will meet approximately 10 times during the planning process and participate in the public open house. Key roles and responsibilities of the team will be to serve as a first forum to react and respond to components of the plan as they are developed; to identify problems, issues, and solutions; to inform and enrich the planning team’s understanding; to help engage the public; to provide and seek support for plan implementation; to encourage/facilitate publicity; and to provide updates to the stakeholders and the community they represent. Members of the Advisory Committee will help plan and attend the public workshops described below. Projected Leadership Team Meetings are listed below. Dates are approximate. It is anticipated that the meetings will be approximately 60-90 minutes in duration and will be held at the York Town Hall.

Town of York Comp Plan Advisory Committee Meeting Schedule			
When	Time	Theme	Topics/Outcome
Tuesday, August 15, 2023		Process, Roles & Responsibilities	Introductions, Review the Comp Plan process, schedule, roles and responsibilities
Wednesday, September 20, 2023	6:30PM	Information and Engagement	Existing plan/info, Community participation plan, data share
Wednesday, October 18, 2023	6:30PM	Current Conditions 1	Findings/Community Profile Part 1, Public Workshop Draft Plan
Wednesday, November 15, 2023	6:30PM	Current Conditions 2	Findings/Community Profile Part 2, Studies, Public Workshop Plans Final
Wednesday, January 17, 2024	6:30PM	Plan Outline and Implementation	Plan outline, Pre-mortem,
Wednesday, February 21, 2024	6:30PM	Vision and Smart Growth	Final vision statement, Final outline, Smart Growth Principles
Wednesday, April 17, 2024	6:30PM	Draft Plan	Finalize draft plan for public, board reviews, plan/annnc public workshop
Wednesday, May 15, 2024	6:30PM	Reviews	Presentation of draft plan to public, boards, and SEQR docs, workshop
Wednesday, July 17, 2024	6:30PM	Revisions	Work through comments and revisions
Wednesday, September 18, 2024	6:30PM	Final Plan and Now What...	Final plan adoption, implementation, training and implementation tools

Participation

There will be numerous opportunities for public participation in the comprehensive planning process. These include use of a project website with options for leaving feedback, survey links, and an event calendar; advertisement at existing municipal meetings and events; interactive public workshops; educational webinars, etc.

Outreach

A variety of outreach tools and media platforms will be utilized including a designated webpage, flyers, mailings, news releases, and email notices to keep the public up to date and engaged throughout the planning process. Social media will be utilized using existing, appropriate local government and community Facebook groups. Attendance at existing community events (pop-ups).

- DOES YORK HAVE A COMMUNITY FACEBOOK PAGE?
- WHAT EXISTING MEETINGS AND EVENTS COULD WE ATTEND TO INTEGRATE INFORMATION AND REQUESTS FOR FEEDBACK ON THE COMP PLAN UPDATE?

Mailings and notices will be sent out early in the planning process letting the community know about the planning process and identifying opportunities about how to be involved. These early notices will direct the community to the website for more and updated information, list dates of known events, and strongly encourage participation.

Public Workshops

The purpose of the Public Workshops is to educate community members and stakeholders on key issues identified as part of the planning process, explore challenges and how issues relate to smart growth principles. Workshops will be designed to increase understanding of the Town's resources, available data, issues, challenges, and best practices; identify priority projects and build support for potential solutions; and nurture partnerships to facilitate implementation for the plan update.

DISCUSS WHAT FORMAT THESE WORKSHOPS SHOULD TAKE AND IDENTIFY POTENTIAL DATES

Workshop #1 – A public workshop will be conducted in the inventory and analysis phase of the project so that community members can participate in creating a vision, help identify existing information relevant to the plan, provide input on challenges and opportunities, and inform goals and strategies. This workshop will be approximately 2 hours long.

Workshop #2 – A public open house will be held to review plan recommendations, draft project designs, and the implementation strategy. Participants will be presented with the draft plan with interactive session to follow to provide feedback that will inform final documents. The interactive portion of the meeting may include poster boards with the option to provide written comments, breakout sessions to explore different aspects of the draft plan, and an open Q/A discussion period. An open house format will be available for a one-hour period followed by a 2 hour workshop format and ending with a final one-hour open house providing maximum opportunity for public participation.

All workshops and public meetings will be advertised via news releases, flyers, email blasts and posted to the project webpage and social media accounts.

Stakeholder Roundtables

A roundtable meeting will be held with community members representing key stakeholder groups.

DEVELOP A LIST OF STAKEHOLDER GROUPS AND CONTACTS

Education

In addition to the information provided throughout the planning process via the tools and activities described above. There will be a specific effort in increasing educational opportunities for community members via a webinar series described below. Educating the public about key issues in the Town will help gain awareness, build interest, and facilitate informed and productive conversations and solutions.

Winter Webinar Series

The planning team will develop a winter webinar series to advance understanding of issues critical to the Town of York. These online webinars will be advertised for live attendance and will be recorded for community members to view later. Based on experience it is helpful to open these up to neighboring municipalities as they are almost always topics of interest to the surrounding region. Each webinar (suggest 2-3) will include presentations from local **and** regional topic experts followed by Q/A and discussion. Topics will be identified by the Advisory Committee and Planning Team along with feedback from the first public workshop. Topics could include issues relating to renewable energy projects and land use, agriculture and environment, rural economic vitality, etc.

WHAT TOPICS COME TO MIND IMMEDIATELY?

Ongoing Engagement?

A program will be developed to ensure continued opportunity for public participation in the finalization, adoption, and implementation of the updated comprehensive plan. Public participation will become a key element in the implementation strategy identifying citizen involvement in annual review of the plan, identification of action items, and support for community involvement in the implementation of plan recommendations.

IS THIS OF INTEREST TO THE TOWN TO INCLUDE IN THIS COMP PLAN UPDATE?